

***GRAND RAPIDS COMMUNITY  
COLLEGE***

**AGENDA  
OF  
BOARD OF TRUSTEES**



**MONDAY, AUGUST 15, 2022  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE**

# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**David J. Koetje**  
Chairperson  
2022



**Kenyatta Brame**  
Vice Chairperson  
2022



**Sheryl Siegel**  
Treasurer  
2024



**Kathleen Bruinsma**  
Secretary  
2022



**Brandy Lovelady Mitchell**  
Trustee  
2026



**Daniel Williams**  
Trustee  
2026



**Salvador Lopez**  
Trustee  
2022



**Juan R. Olivarez, Ph.D.**  
Interim President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

GRAND RAPIDS, MI  
GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, AUGUST 15, 2022  
Board Library, 500 RFJ Hall 4:15 p.m.

ORDER OF BUSINESS

**I. GENERAL BUSINESS**

- Call to Order
- Introduction of Guests
- Review and Approval of Agenda to include additions, deletions, or corrections.
- Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- Special Order of Business (New Business)
  - Purchase of Property
  - Michigan New Job Training Agreement (MNJT) Extension – JR Automation

**II. MONITORING REPORTS**

- Report (s)
  - Finance Update – Lisa Freiburger

**III. UPDATES**

- Student Report
- Foundation Update (Quarterly Report) – Kathy Mullins
- Board Chair Report – David Koetje
- President's Update – Juan Olivarez
- Faculty Association Update – Frank Conner

**IV. COMMUNITY CONNECTIONS**

- Communications to the Board

**V. CONSENT ITEMS**

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
  - Minutes from June 13<sup>th</sup> 2022 Work Session, Budget Work Session, Regular meeting, and July 18, 2022 Work Session
  - Grants GRCC received from June 1, 2022 to July 31, 2022

**VI. ACTION ITEMS**

- N. Purchases over \$100,000
- O. Faculty Contract
- P. Dental & Vision Benefit

**VII. OPEN COMMENT** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

**VIII. FINAL BOARD COMMENTS**

**IX. ADJOURNMENT**

Next Meeting of the Board:

- Monday September, 19, 2022 Regular Board Meeting, 4:15 pm, Board Library
- Monday, October 17, 2022 Regular Board Meeting, 4:15 pm, Board Library

## **GENERAL BUSINESS**

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
  - Purchase of Property
  - Michigan New Job Training Agreement (MNJT) Extension – JR Automation

## **MONITORING REPORTS**

### F. Report (s)

- Finance Update – Lisa Freiburger.

## **UPDATES**

- G. Student Report – None at this time.
- H. Foundation Update – None at this time.
- I. Board Chair Update - David Koetje
- J. President's Update – Juan Olivarez
- K. Faculty Association Update – Frank Conner

## **September Public Events on Campus**

None at this time.

## **GRCC Employees on the Move from June 1, 2022 – August 1, 2022**

### **WELCOME TO GRCC**

#### **New Hires:**

Zachary Brock

Custodian, Custodian I

Effective date: August 22, 2022

Robert Hyde

Athletics, Men's Cross-Country Head  
Coach

Effective date: August 1, 2022

Steven Roersma

Athletics, Softball Assistant Coach

Effective date: August 1, 2022

Kailee Potgeter

Communications, Social Media  
Coordinator

Effective date: August 1, 2022

Jason Vinson

Liberal Arts, Dean of Liberal Arts

Effective date: August 15, 2022

Kristi Haik

Science, Technology, Engineering, and  
Math,

Dean of STEM

Effective date: August 15, 2022

Lisa Radak

Health Sciences, Dean of Health Sciences

Effective date: August 15, 2022

Samantha Minnis

Library & Learning Commons, Assistant  
Professor

Effective date: August 8, 2022

Rachel Morairty

Allied Health, Temporary Assistant  
Professor,

Cardiovascular Technology

Effective date: August 8, 2022

Debra Hintz

Information Technology, Chief  
Information Officer

Effective date: August 1, 2022

Charles White

Ford Fieldhouse, Assistant Softball Coach

Effective date: July 6, 2022

Eric Schuemann

Biological Science, Laboratory Assistant

Effective date: July 17, 2022

Gavin Girodat

Custodians, Custodian I

Effective date: July 5, 2022

Angela Aernouts

Education & Child Development,  
Early Learning Coach

Effective date: June 27, 2022

Christine Coon

Human Resources, Executive Director  
for Human Resources

Effective date: June 27, 2022

Antonio Arvizu

Custodian I, Custodians

Effective date: June 20, 2022

Sondra Davis

College Success Center, Support  
Professional

Effective date: June 20, 2022

Kevin Lee

Media Technologies, Video Content  
Production Manager

Effective date: July 18, 2022

Tyler Thompson

Customer Support, Support Tech I

Effective date: June 13, 2022

Diego Roman

Training Solutions, Job Developer,  
Job Corp Scholars

Effective date: June 6, 2022

Paula Gleason-Zeff

Purchasing, Director of Purchasing

Effective date: June 20, 2022



## **CONGRATULATIONS ON YOUR NEW POSITION**

### **Transfers:**

Kristina Kozub

Transfer to: Academic Advising and Transfer Center, Temporary Assistant Professor

Transfer from: Academic Advising and Transfer Center, Academic Advisor

Effective date: August 1, 2022

Elizabeth Vanportfliet

Transfer to: Academic Advising and Transfer Center, Temporary Assistant Professor

Transfer from: Academic Advising and Transfer Center, Academic Advisor

Effective date: August 1, 2022

Deborah Snider

Transfer to: Enrollment Management, Support Professional

Transfer from: Counseling and Career Center, Support Professional

Effective date: August 15, 2022

Mackenzie Scott

Transfer to: Preschool Lab, Assistant to Preschool Instructor

Transfer from: Preschool Lab, Assistant to Preschool Instructor

Effective date: August 8, 2022

Joseph Carmon

Transfer to: Computer Information, Faculty

Transfer from: Computer Information Systems, Adjunct

Effective date: August 8, 2022

Gregory Stoike

Transfer to: Custodians, Head Custodian, Lakeshore

Transfer from: Custodians, Head Custodian, RJF Hall

Effective date: July 11, 2022

Amanda Duckworth

Transfer to: Dental Auxiliary, Temporary Assistant Professor

Transfer from: Dental Auxiliary, Adjunct Faculty

Effective date: August 8, 2022

Donald Ram

Transfer to: Secchia Institute for Culinary, Temporary Assistant Professor

Transfer from: Secchia Institute for Culinary, Adjunct Faculty

Effective date: August 8, 2022

Daeja Marzette

Transfer to: Preschool Lab, Support Professional

Transfer from: Preschool Lab, Contingent

Effective date: June 27, 2022

Tommy Brown

Transfer to: Custodian II 1<sup>st</sup> Shift

Transfer from: Custodian II 3<sup>rd</sup> Shift

Effective date: July 11, 2022

James Hanafin

Transfer to: Maintenance, Building Manager

Transfer from: Custodians, Custodian

Effective date: July 5, 2022

Abbot Kastanek

Transfer to: Facilities, Director of Facilities

Transfer from: Facilities, Associate Director  
of Facilities Management

Effective date: June 20, 2022

Stephen Gonzalez

Transfer to: Maintenance, Electrician

Transfer from: Maintenance, Building Maintenance

Effective date: June 6, 2022

Lakisha Beck

Transfer to: Student Records, Interim Associate Registrar

Transfer from: Assistant Registrar - Graduation

Effective date: May 30, 2022

Christopher Remley

Transfer to: Student Records, Interim Assistant Registrar - Graduation

Transfer from: Associate Registrar - Curriculum

Effective date: May 30, 2022

## **THANK YOU FOR YOUR SERVICE**

### **Separations:**

Adriana Morris

Student Success, Support Professional

Effective date: August 5, 2022

Abigail Barondess

K-12 Partnership, Student Navigator

Effective date: July 26, 2022

Jacob Hazewinkel

Accounting and Budgets, Support Professional

Effective date: July 28, 2022

Gavin Girodat

Custodians, Custodian I

Effective date: July 7, 2022

Gayl Beals

Job Training, Associate Professor

Effective date: August 17, 2022

Olwen Urquhart

Project Management Office, Senior Project Manager

Effective date: July 6, 2022

Emily Nisley

Counseling & Career Center, Professor

Effective date: August 25, 2022

Courtney VanderLugt

Preschool, Assistant to Preschool Instructor

Effective date: July 2, 2022

Jyson Beasley Jr

Custodians, Custodian II

Effective date: June 25, 2022

Karen TenBroeke

Academic Outreach, Support Professional

Effective date: June 25, 2022

### **Retirements:**

Linda Witte

Training Solutions, Program Developer & Manager

Effective date: February 11, 2023

James Holyfield

Accounting/Budgets, Grant Accountant

Effective date: January 7, 2023

William Millar

Physical Science, Professor

Effective date: January 1, 2023

Ming Wang

Physical Science, Professor

Effective date: August 20, 2022

Michael Whitman

Secchia Institute for Culinary Arts, Professor

Effective date: July 1, 2022

Kelli Fedder

Dental Auxiliary, Assistant Professor

Effective date: July 1, 2022

Frederick Zomer

Academic Advising and Transfer Center, Professor

Effective date: June 29, 2022

## **COMMUNITY CONNECTIONS**

- L. Communications to the Board

## CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from June 13<sup>th</sup> 2022 Work Session, Budget Work Session, Regular meeting, and July 18, 2022 Work Session
- Grants received from June 1, 2022 – July 31, 2022.

GRCC's Workforce Training unit received a grant from the American Association of Community Colleges, Dell, and Intel to create an AI Incubator for manufacturing. The incubator will align well with the college's U.S. DOL One Workforce Coalition, which is also engaging manufacturing employers in proactively revising the college's manufacturing curricula and implementing new training models for the purpose of helping students gain the skills necessary for Industry 4.0 occupations.	\$40,000
GRCC's ECLL received the spring round of Child Care Stabilization Funds.	\$179,715
GRCC received a wraparound support grant from the Michigan Department of Labor and Economic Growth. The funds must be used for wraparound support for students in the Future for Frontliners and MI Reconnect programs. This is a formula grant.	\$583,280
GRCC's ECLL was awarded funding from the Kent ISD/Michigan Department of Education for the Great Start Readiness Program.	\$194,880
GRCC's ECLL was awarded funding from the Early Learning Neighborhood Collaborative (ELNC)/W.K. Kellogg Foundation to continue operating the 3-year-old program.	\$126,400
GRCC's ECLL was awarded funding from the ELNC/U.S. Department of Education for the Early Head Start classroom.	\$119,040
GRCC received a continuation award for the Older Americans Act funding, which supports fitness classes for seniors.	\$9,900
GRCC received a continuation award for the TRIO Student Support Services (SSS) project.	\$461,357
GRCC received a continuation award for the TRIO Student Support Services STEM project.	\$261,888
GRCC received a continuation award for the TRIO Educational Opportunity Center project.	\$232,050
GRCC received a continuation award for the WIOA AEFLA project. This project provides ESL services for adults and helps them transition to degree programs or job training upon completion of the program.	\$173,811

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June 1, 2022 – August 1, 2022**

Please congratulate those who have  
moved and been promoted

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Frederick Zomer  
Academic Advising and Transfer Center,  
Professor  
Effective date: June 29, 2022



Financial Transactions  
(July 1 - 31, 2022)

**1. Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide PaloAlto NexGen Firewall 5220 maintenance.

**Requestor: Donovan Wallace – IT Infrastructure**

**Expenditure: \$49,791.00 (11-2711)**

**Disposition: Recurring**

**Supplier: Amerinet**

Ann Arbor, MI

Source of Funds: General Fund

Bid: No, Part of the Quilt contract

- 2) Purchase order issued to provide Blackboard Pyramid and Intel. Blackboard and all its components are used to facilitate all academic programs.

**Requestor: Jeff VanderVeen – Information Technology**

**Expenditure: \$29,467.18 (11-2271)**

**Disposition: Renewal**

**Supplier: Blackboard Inc.**

Washington DC

Source of Funds: General Funds

Bid: No, sole source

- 3) Purchase order issued to provide Blackboard Ally. Blackboard and all its components are used to facilitate all academic programs.

**Requestor: Jeff VanderVeen – Information Technology**

**Expenditure: \$31,500.00 (11-2271)**

**Disposition: Renewal**

**Supplier: Blackboard**

Washington DC

Source of Funds: General Funds

Bid: No, sole source

- 4) Purchase order issued to provide consulting and government representation and Lobbying services.

**Requestor: Lisa Freiburger – Finance and Administration**

**Expenditure: \$40,000.00 (11-2271)**

**Disposition: Recurring**

**Supplier: McAlvey, Merchant & Associates**

Lansing, MI

Source of Funds: General Funds

Bid: No, sole source

- 5) Purchase order issued to provide Enterprise video hosting solution.  
**Requestor:** Nathan Hamilton – Academic Applications  
**Expenditure:** \$33,731.00 (11-2271)  
**Disposition:** Renewal of existing services  
**Supplier:** Panopto, Inc.  
Pittsburgh, PA  
Source of Funds: General Fund  
Bid: No, vendor is being processed as a sole source
- 6) Purchase order issued to provide Zoom licenses for staff and faculty.  
**Requestor:** Jeff VanderVeen – Information Technology  
**Expenditure:** \$30,400.00 (11-2271)  
**Disposition:** Renewal  
**Supplier:** Zoom Video Communication, Inc  
San Jose, CA  
Source of Funds: General Fund  
Bid: No, sole source
- 7) Purchase order issued to provide 94 Dell 3280 All-In-One 256GB SSD, Intel i5.8GB RAM for student use.  
**Requestor:** Jeff VanderVeen – Information Technology  
**Expenditure:** \$79,716.60 (11-2311 & 11-2822)  
**Disposition:** Recurring  
**Supplier:** CDW G  
Vernon Hills, IL  
Source of Funds: General Fund  
Bid: Yes, RFP 1920-19028
- 8) Purchase order issued to provide Dental Hygiene kits for 32 students.  
**Requestor:** Jamie Klap – Academics  
**Expenditure:** \$25,284.73 (11-2311)  
**Disposition:** New  
**Supplier:** Hu Friedly Mfg Co LLC  
Chicago, IL  
Source of Funds: General Fund  
Bid: No, sole source
- 9) Purchase order issued to provide bus transportation for athletic teams for 2022-2023 fiscal year.  
**Requestor:** Lauren Ferullo - Athletics  
**Expenditure:** \$75,000 (11-2512)  
**Disposition:** New  
**Supplier:** Compass Coach  
Cedar Springs, MI  
Source of Funds: General Fund  
Bid: Yes, RFP 2223-7165

10) Purchase order issued to provide sports team uniforms and apparel for 2022-2023 fiscal year.

**Requestor:** Lauren Ferullo - Athletics  
**Expenditure:** \$50,000 (11-2823)  
**Disposition:** Recurring  
**Supplier:** Game One (Name Change)  
Holland, OH  
Source of Funds: General Fund  
Bid: Yes, RFP #1718-5237A (one year extension)

**b. Other Special Funds**

1) Purchase order issued to provide payment to Muskegon Community College per sub recipient agreement for One Workforce grant.

**Requestor:** Julie Parks – Workforce Training  
**Expenditure:** \$70,380 (51-2271)  
**Disposition:** Recurring  
**Supplier:** Michigan Community College Association  
Lansing, MI  
Source of Funds: Grants  
Bid: No, sole source

2) Purchase order issued to provide specific paper needed to support campus project requests for 2022-2023 fiscal year.

**Requestor:** Paula Gleason-Zeeff - ePrint  
**Expenditure:** \$32,000 (14-2364)  
**Disposition:** Recurring  
**Supplier:** Lindenmeyr Munroe  
Grand Rapids, MI  
Source of Funds: Auxiliary Funds  
Bid: Yes, RFP 2122-6213

GRAND RAPIDS COMMUNITY COLLEGE  
 2021-2022 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED JUNE 30, 2022

GENERAL OPERATING	ADOPTED BUDGET	2021/2022 ACTUAL 6/30/2022	PERCENTAGE
REVENUE:			
TUITION	42,201,000	44,211,444	104.76%
FEES	8,425,000	8,000,679	94.96%
PROPERTY TAX	36,625,000	36,446,537	99.51%
STATE AID	30,549,000	31,163,691	102.01%
INTEREST	100,000	(857,813)	-857.81%
MISCELLANEOUS	1,625,000	1,755,823	108.05%
<b>TOTAL REVENUE</b>	<b>119,525,000</b>	<b>120,720,361</b>	<b>101.00%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	32,605,000	31,883,733	97.79%
COUNSELING	1,655,000	1,333,394	80.57%
LIBRARIAN	600,000	526,447	87.74%
ADMINISTRATION	5,640,000	5,513,548	97.76%
ADMINISTRATIVE SUPPORT	1,300,000	1,217,409	93.65%
TECHNICAL SUPPORT	8,630,000	8,536,022	98.91%
SECRETARIAL	4,535,000	4,104,002	90.50%
BLDG OPERATIONS	4,450,000	4,345,581	97.65%
STUDENT ASSISTANT	1,290,000	636,697	49.36%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>60,205,000</b>	<b>58,096,833</b>	<b>96.50%</b>
NON-SALARY:			
FRINGE BENEFITS	35,861,000	34,480,965	96.15%
CONTRACTED SERVICE	5,004,355	4,655,216	93.02%
SUPPLIES & REPAIRS	5,470,758	4,796,878	87.68%
UTILITIES & RENT	4,384,768	4,028,535	91.88%
TRANSFERS	4,050,172	8,984,919	221.84%
OTHER COSTS	3,067,442	2,555,490	83.31%
EQUIPMENT	297,863	226,139	75.92%
CONTINGENCY	90,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>57,726,358</b>	<b>59,728,142</b>	<b>103.47%</b>
<b>TOTAL EXPENSE</b>	<b>117,931,358</b>	<b>117,824,975</b>	<b>99.91%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>1,593,642</b>	<b>2,895,386</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 2021 - 2022 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDING MAY 31, 2022

DESIGNATED	2021 - 2022		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/22	
<b>REVENUE:</b>			
CONTRACTED TRAINING	1,661,992	1,805,462	108.63%
OTHER MISCELLANEOUS LOCAL	632,468	187,743	29.68%
<b>TOTAL REVENUE</b>	<b>2,294,460</b>	<b>1,993,206</b>	<b>86.87%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	419,938	362,801	86.39%
ADMINISTRATION	322,450	276,228	85.67%
CUSTODIANS & SECURITY	25,500	21,942	86.05%
SECRETARIAL	21,564	15,216	70.56%
STUDENT ASSISTANTS	13,605	0	0.00%
<b>TOTAL SALARIES</b>	<b>803,057</b>	<b>676,187</b>	<b>84.20%</b>
NON-SALARY			
FRINGE BENEFITS	261,409	241,454	92.37%
CONTRACTED SERVICES	849,714	831,287	97.83%
SUPPLIES & REPAIRS	934,468	559,333	59.86%
UTILITIES & RENTALS	3,150	1,712	54.35%
CAPITAL OUTLAY	22,100	330,265	1494.41%
TRANSFERS	(560,172)	(546,658)	97.59%
OTHER	81,507	59,031	72.42%
<b>TOTAL NON-SALARY</b>	<b>1,592,176</b>	<b>1,476,423</b>	<b>92.73%</b>
<b>TOTAL EXPENSE</b>	<b>2,395,233</b>	<b>2,152,610</b>	<b>89.87%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(100,773)</b>	<b>(159,405)</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Jun 30, 2022

	ADOPTED BUDGET	ACTUAL 6/30/22	PERCENTAGE
REVENUE:			
PROPERTY TAXES	9,700,000	9,554,020	98.50%
INVESTMENTS INTEREST	0	277,013	0.00%
INVESTMENTS UNREALIZED GAIN/(LOSS)	0	(1,723,293)	0.00%
TRANSFER FROM GENERAL FUND	2,576,000	7,585,000	294.45%
DONATIONS	6,050,000	6,740,875	111.42%
STATE FUNDS (ATC PROJECT)	124,489	344,730	276.92%
FACILITIES FEE	1,987,000	1,893,400	95.29%
TOTAL REVENUE	20,437,489	24,671,744	120.72%
EXPENSES:			
MAINTENANCE & OTHER	4,081,000	2,952,975	72.36%
ATC RENOVATION	124,487	129,084	103.69%
RJF RENOVATION	3,900,000	3,858,912	98.95%
LAKESHORE RENOVATION	2,900,000	2,815,020	97.07%
SECCHIA PIAZZA PROJECT	6,050,000	4,013,466	66.34%
OTHER PROJECTS	1,160,000	716,664	61.78%
TRANSFERS TO DEBT FUND	4,010,000	3,878,000	96.71%
TOTAL EXPENSES	22,225,487	18,364,122	82.63%
NET REVENUE (EXPENSE)	(1,787,998)	6,307,623	

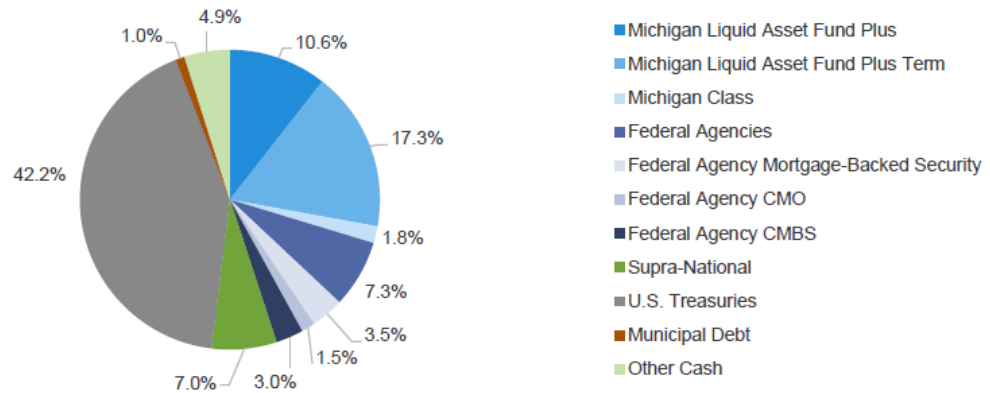
DEBT RETIREMENT FUND  
2021-22 FISCAL YEAR

	BUDGET	ACTUAL 6/30/2022
<b>REVENUE</b>		
TRANSFER FROM PLANT - FACILITIES FEE	945,150	826,130
TRANSFER FROM PLANT - GENERAL	3,064,850	3,051,870
<b>TOTAL REVENUE</b>	<b>4,010,000</b>	<b>3,878,000</b>
<b>EXPENSE</b>		
2012 ISSUE - REFUNDING		
PRINCIPAL	200,000	200,000
INTEREST	12,406	12,474
OTHER EXPENSE	100	0
<b>TOTAL EXPENSE</b>	<b>212,506</b>	<b>212,474</b>
2012 ISSUE - FACILITIES		
PRINCIPAL	900,000	900,000
INTEREST	45,000	(73,870)
OTHER EXPENSE	150	0
<b>TOTAL EXPENSE</b>	<b>945,150</b>	<b>826,130</b>
2013 ISSUE		
PRINCIPAL	365,000	365,000
INTEREST	10,950	9,125
OTHER EXPENSE	450	450
<b>TOTAL EXPENSE</b>	<b>376,400</b>	<b>374,575</b>
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,275,000	1,275,000
INTEREST	31,238	26,031
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>1,306,738</b>	<b>1,301,031</b>
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	655,000	655,000
INTEREST	283,650	279,283
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>939,150</b>	<b>934,783</b>
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	0	0
INTEREST	228,476	228,476
OTHER EXPENSE	500	500
<b>TOTAL EXPENSE</b>	<b>228,976</b>	<b>228,976</b>
<b>GRAND TOTAL EXPENSE</b>	<b>4,008,919</b>	<b>3,877,970</b>

# Aggregate Cash and Investments

Period Ended  
July 31, 2022

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$10,392,524	10.6%
Michigan Liquid Asset Fund Plus Term	\$17,000,000	17.3%
Michigan Class	\$1,799,090	1.8%
Federal Agencies	\$7,193,415	7.3%
Federal Agency Mortgage-Backed Security	\$3,474,017	3.5%
Federal Agency CMO	\$1,441,291	1.5%
Federal Agency CMBS	\$2,918,593	3.0%
Supra-National	\$6,888,010	7.0%
U.S. Treasuries	\$41,463,112	42.2%
Municipal Debt	\$958,765	1.0%
Other Cash	\$4,809,889	4.9%
<b>Total</b>	<b>\$98,338,706</b>	<b>100.0%</b>



The above information includes all the College's cash and investments.



**N. Purchases over \$100,000 (ACTION ITEMS)**

**a. General Fund**

1) Request permission to issue a purchase order to provide Blackboard Learn Renewal for 2022-2023 fiscal year. Blackboard is used to facilitate all academic programs.

**Requestor:** Jeff VanderVeen – Information Technology

**Expenditure:** \$166,874.00 (11-2311)

**Disposition:** Renewal

**Supplier:** Blackboard

Washington DC

Source of Funds: General Fund

Bid: No, single source

**b. Other Special Funds**

No purchases for July 2022

**ACCOUNTS:**

**KEY:**

11 – General Fund

\* MBE

14 – Auxiliary Fund

\*\* WBE

15 – Designated Fund

\*\*\* M/WBE

42 – Bonds, Plant Fund

\*\*\*\*MLBE

51 – Grants

# Non Responsive Bid

91 – Agency Funds

NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

O. Faculty Contract

P. Dental & Vision Benefit

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

**Equal Opportunity and Non-discrimination Statement**

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972. GRCC is a tobacco free campus.

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